

Process Flow

Stage wise details and time for completion of each procedure/ step:

Registration/ Renewal of principal employer's establishment under the provision of the contract labour

S. No	From	To	Timeline (day)
1	Application Submission	Initial Verification	1
2	LDA/ UDA	Submission of application in Form IV, accompanied by form signed by Principal Employer and Treasury Receipt showing payment of prescribed security deposit and fees at the District Labour Office	1
3	Deputy/ Assistant Labour Commissioner (DLC/ ALC)	Licensing officer notes date of receipt of the application and grants acknowledgment to the applicant	7
4	Deputy/ Assistant Labour Commissioner	If there is no ground for rejection of the application for a license the licensing officer shall issue a license in form VI to the applicant.	1
Total (Working Days)			10