

Process Flow

**Stage wise details and time for completion of each procedure/ step:
Registration of Boilers under The Boilers Act, 1923**

Task	Task Name	Performing Designation	Actions	Timeline
T0	Application submission	Applicant	<ol style="list-style-type: none"> 1. Application submitted by an applicant with attached Enclosures 2. Applicant receives an acknowledgement number 3. Forwards to T1 	1
T1	Initial Verification by Dealing Assistant	Dealing Assistant	<ol style="list-style-type: none"> 1. Scrutinizes/reviews the application and enclosures 2. In case of clarifications: Forwards to T1A with remarks 3. Otherwise Forwards with remarks to T2 	1
T1A	Provide clarification and uploads missing enclosures	Applicant	Forward to T1	15
T2	Verification by Deputy Chief Inspector Boiler	Deputy Chief Inspector Boiler	<ol style="list-style-type: none"> 1. Scrutinizes/reviews the application and enclosures 2. In case of clarifications: Forwards to T2A with remarks 3. Otherwise Forwards with remarks to T3 for Inspection 	7
T2A	Provide clarification and uploads missing enclosures	Applicant	Forward to T2	15
T3	Inspection by Inspector	Inspector	<ol style="list-style-type: none"> 1. Site Inspection and Verification by Inspector and forwards to T4 for evaluation 2. Document: Uploading inspection report 	7
T4	Evaluation by Deputy Chief Inspector Boiler	Deputy Chief Inspector Boiler	Reviews Inspections report submitted by Inspector and forwards to T5 for payment	7
T5	Payment by applicant	Applicant	<ol style="list-style-type: none"> 1. Applicant pay the amount 2. Forward the Application to T6 	5
T6	Review by Deputy Chief Inspector Boiler	Deputy Chief Inspector Boiler	Reviews Payment and forwards to T7 for approval/ rejection	7

T7	Approval/rejection by Chief Inspector Boiler	Chief Inspector Boiler	1. Approval: certificate is issued 2. Rejects: Application rejected with valid reason	1
T8	Applicant makes online request for date of Steam test	Applicant	Request is submitted for inspection Forward to T9	7
T9	Date and charges fixed by Deputy Chief Inspector Boiler (not more than 30 days)	Deputy Chief Inspector Boiler	1. Notification goes to Applicant for date and payment of Fees 2. Forwards to T10 for payment	30
T10	Payment by Applicant	Applicant	1. Applicant Pay the amount 2. Forwards to T11	3
T11	Review by Deputy Chief Inspector Boilers	Deputy Chief Inspector Boilers	1. Reviews the payment 2. Forwards to T12 for Inspection	3
T12	Inspection by inspector	Inspector	1. Site Inspection and Verification by Inspector and forwards to T13 for evaluation 2. Document: Uploading inspection report	5
T13	Evaluation by Deputy Chief Inspector Boiler	Deputy Chief Inspector Boiler	Reviews Inspections report submitted by Inspector and forwards to T14 for approval/ rejection	3
T14	Approval by Chief Inspector Boiler	Chief Inspector Boiler	1. Approval: Provisional certificate is issued 2. Rejects: Application rejected with valid reason	3
Total (Working Days)				120