

# FORM - A

## *Application for Certificate of Registration under Meghalaya Shops and Establishment Act 2003*

### **Basic Establishment Details**

Name of Establishment \*:

Constitution of Business \*:

Applicant's Name \*:

Mobile Number \*:

E-Mail Id \*:

Photo of the Employer/Proprietor /Partner \* [Size between 20 to 300 KB]:

### **Establishments Details**

Name of the Manager /Agent/other person acting in the general management:

Address of the Manager/Agent:

Category of Establishment \*:

Nature of Business \*:

Do you have your family members employed in the establishment and residing with and wholly dependent upon you? \*

- Yes
- No

Do you have employees working in the establishment? \*

- Yes
- No

### **Postal address and exact location of establishment**

District \*:

Village/Town \*:

Locality \*:

Pincode \*:

Nearest Landmark:

Do you have any other office/godown/warehouse attached to this establishment situated in a different premises \*

- Yes
- No

Situation of Office, Storeroom or workplace attached to the establishment(Grid)→ If YES

- District(Sh) \*
- Village/Town \*
- Locality \*
- Pincode \*