

License as Repairers of Weights & Measures under the Legal Metrology Act, 2009

Enclosures

1. Identity proof
2. Passport size.
3. Certificate of Registration of Industry.
4. NOC from Competent Authority.
5. Document proof of Ownership / Lease Agreement of Premises.
6. Constitution in case of proprietorship / partnership firm. Registered document in case of Company register Certificate under Companies Act along with copy of Article of Association and Memorandum of Association.
7. Employee Copies of Appointment Letters with photographs, Qualification and Experience Certificate, if any;
8. Machineries, Tools and Accessories list with purchase bill.
9. Test weights purchase bill in case of new Verification Certificate.
10. GST Registration Certificate.
11. Professional Tax Registration Certificate.
12. Valid Labour License.
13. Non-Tribal to enclose a Trading License from respective ADC of Meghalaya.

Fees Required:

1. Licensing Fees for Repairer of Weights and Measures - Rs. 500/- only
2. Security Deposit of Rs. 3000/- in the form of Fixed Deposit which is refundable pledged in favour of the Controller of Legal Metrology, Meghalaya, Shillong.